



Part - Time Receiver/Material Handler

We are a rapidly growing E-Commerce and B2B Fulfillment company located in Lawrence, MA. We are committed to providing the best quality warehouse and distribution solutions across the country in the industry - and we are passionate about what we do. Our employees are committed to the company vision and strive for excellence, which is reflected in every aspect of our business.

PURPOSE OF POSITION:

Responsible for working through all aspects of the Warehouse as they relate to picking, packing inspecting and shipping all materials utilizing UPS, FedEx & USPS. Also receiving, pulling, moving and staging of client and company supplied materials.

REGULAR RESPONSIBILITIES AND DUTIES:

Receive and verify all incoming shipments of client and company materials. Manage material and assembly of kitting jobs. Assist in Pick/Pack/Shipping. Loading and unloading of trucks.

REQUIREMENTS:

Must be able to lift 50 lbs
Read, write and speak English
Have a High School Diploma/GED

Hours 8:30 am – 1:00 pm
\$12.00/hr